

Guidance Consultant (Clinical EAP Intake and Triage) – Early Talent

About ComPsych

ComPsych[®] Corporation is the world's largest provider of employee assistance programs (EAP) and is the pioneer and worldwide leader of fully integrated EAP, behavioral health, wellness, work-life, HR, FMLA and absence management services under its GuidanceResources[®] brand. ComPsych provides services to more than **68,000** organizations covering more than **139 million** individuals throughout the U.S. and 190 countries. By creating "Build-to-Suit" programs, ComPsych helps employers attract and retain employees, increase employee productivity and improve overall health and well-being.

Job Summary

Guidance Consultants provide support to diverse global EAP clients on behavioral, emotional health, family, and wellness related issues. As the world's largest provider of EAP and managed care, this is an exceptional growth opportunity to use your clinical expertise to help clients navigate their resources and provide in the moment support.

Primary Responsibilities

- Telephonically address client concerns by conducting clinical intakes and referring clients to the appropriate resources, such as to a therapist or counselor
- Provide remote crisis stabilization to at-risk clients
- Using critical thinking and problem solving skills, quickly resolve issues and identify resources to ensure a positive client experience and complete satisfaction
- Educate clients about resources, eligibility, and services with a positive and professional approach
- Maintain complete and accurate documentation of cases within our proprietary database
- Other duties as assigned

Required Qualifications

- Must be graduating in May/June/August 2023 (or earlier) with a Master's degree in Social Work, Counseling, or Psychology
- Clinical assessment experience in the following areas: mental health, chemical dependency, and crisis stabilization
- High-speed internet and quiet home office set up

Preferred Qualifications

- Exceptional communication skills with a strong focus on customer service
- Displays quick thinking and high energy while maintaining positivity and professionalism
- Demonstrates efficient multi-tasking and critical thinking skills

Benefits and Perks

- Full benefits package including Paid Time Off (PTO), medical, dental, vision, 401(k) with match, robust EAP, and wellness program
- Salary with annual increases and bonus opportunities
- An opportunity to be a part of a culture anchored in diversity and teamwork



- Ability to contribute to an organization with a mission to help people in times of need
- Promotion from within and opportunities to learn, innovate and expand your skills
- Positive work environment that promotes terrific work-life balance within a company with a bright future

EOE/AA/M/F/Vet/Disability

ComPsych Corporation maintains a drug-free workplace.

Please use the link below to apply to the position

<https://compsych.hrmdirect.com/employment/job-opening.php?req=2465524#job>

For any questions, please reach out to Lauren Rusnak, Campus Recruiter, at lrusnak@compsych.com.